

River Valley School Board – Policy Committee Meeting

Committee: Policy Date: June 5, 2023 Meeting Time: 5:00 pm Adjourn Time: 6:00
 Present: Kathy Jennings, Pam Gauger, Fred Iausly, Sara Carstensen Loren Glasbrenner

Agenda Item	Motion	2 nd	Discussion
N/A	Sara	Fred	Motion to accept proofs of notice. Passed unanimously on a voice vote.
Approval of minutes from May 1, 2023	Sara	Pam	Approved
(NEW) 834.1 Certified Therapy Animals	Fred	Sara	<p>Recommend to the Board for a 2nd reading. Loren has contacted local vet about requirements in the policy for an animal to be in school (shots, vaccinations, etc).</p> <p>This policy was added because the ADA makes a distinction between service animals and therapy animals. (the District already has a Service Animal policy) and there have been requests for therapy animals.</p>
751.4 Use of Cameras or Recording Devices Video Surveillance or Electronic Monitoring on School Buses or other Authorized Vehicles	Fred	Sara	<p>Recommend to the Board for a 2nd reading.</p> <p>Updated title to match (New) Video Surveillance and Electronic Monitoring policy. Policy sent to RV's legal Counsel Eileen Brownlee to review days required to keep recordings. 21 days is the recommendation during the 1st reading. The bus company wanted to align with the school's new policy (Video Surveillance and Electronic Monitoring) of keeping surveillance tapes for 14 days, so this was updated to 14 days.</p>
(NEW) Video Surveillance and Electronic Monitoring	Fred	Sara	<p>Recommend to the Board for a 2nd reading.</p> <p>Policy sent to RV's legal Counsel Eileen Brownlee to review days required to keep recordings. 14 days is the recommendation.</p>
751.3 Rule 1 Bus Rules and Regulations Discipline Procedures	Fred	Sara	<p>Recommend to the Board for a 2nd reading.</p> <p>Revisions to levels of misconduct and the related consequences at each level. Revised denying transport for discipline issues from 10 days to 5 days, unless student is referred to the School Board for a hearing. Statutes</p>
431 Student Attendance 431 Rule Student Attendance Guidelines	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Loren and the Administrative Team reviewed the policy and shortened from 7 pages to 3. Updated policy cross references and several additions and format changes to the rule to clarify RV's policy student attendance, excused and unexcused absences and truancy.</p>

443.2 Student Conduct on School Buses	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Updated a cross reference policy title and added cross reference to new Bus Handbook.</p>
422.1 Foreign Exchange Students	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>In order to continue to make it a good experience for a foreign exchange student attend RV, a change was made to only allow up to 2 students per year instead of 4. The policy also states that a family hosting a foreign exchange student must have a conversation with the high school principal prior to the student being enrolled at RV, and the District Administrator will approve all requests.</p>
763 Healthy Kids Initiative Policy (Wellness Policy)	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Lisa Kjos reviewed this policy and made updates as needed to make the policy current. It should be reviewed every 3 years.</p>
851 Advertising, in the Schools Sponsorships, and Commercial Activities (including RVTV)	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Policy reviewed by Brian Krey. The District will be the owner of a jumbotron (large screen) soon which could be used for advertising/sponsorships/commercials. Policy revised to reflect updates. Committee discussed having various costs/charges/fees written in an Exhibit or elsewhere to provide a document with this information.</p>
851 Exhibit RVTV Advertising Contract	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Reviewed by Brian Krey. Updated cross reference.</p>
656 Sponsorships	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Deleted-information included in 851.</p>
656 Rule Sponsorships	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Deleted-information included in 851.</p>
			<p>The next 11 policies cover curriculum materials and library materials. It is becoming more common for districts to receive a challenge to ban curriculum documents and materials. The committee reviewed RV's policies for processes on selection of material, the process of a challenge and the details that are involved. A challenge to ban curriculum materials is considered an open record.</p>
330 Curriculum Development	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>Curriculum changed to "educational programs."</p>
332 Parent Rights and the Curriculum	Sara	Fred	<p>Recommend to the Board for a 1st reading.</p> <p>No changes.</p>

333 Curriculum Development	Sara	Fred	Recommend to the Board for a 1 st reading. Changes, additions or deletions of curriculum programs shall be implemented by the A-team instead of the Board.
361 Selection of Instructional Material	Sara	Fred	Recommend to the Board for a 1 st reading. Removed specific names of person to contact, but kept titles (Business Manager and Pupil Services Director).
361 Rule Selection Guidelines	Sara	Fred	Recommend to the Board for a 1 st reading. Regarding who selects materials for instructional programs, wording was changed from “appropriate personnel” to “appropriate staff and administration.
362 Library Media Centers	Sara	Fred	Recommend to the Board for a 1 st reading. No changes to the policy.
871 Handling Complaints About Instructional Materials	Sara	Fred	Recommend to the Board for a 1 st reading. Removed specific names of person to contact, but kept titles (Business Manager and Pupil Services Director).
871 Rule Procedures for the Reconsideration of Instruction Materials	Sara	Fred	Recommend to the Board for a 1 st reading. Policy updated to be more detailed about complaint process, including how a committee is selected and how many days each step of the process takes.
871 Exhibit Request for Reconsideration of Instructional Materials	Sara	Fred	Recommend to the Board for a 1 st reading. Minor word revisions to form to fill out a complaint.
872 Administrative Procedures for the Investigation of Complaints Against School Personnel	Sara	Fred	Recommend to the Board for a 1 st reading. Superintendent changed to District Administrator.
872 Exhibit Complaint Concerning School Personnel or School	Sara	Fred	Recommend to the Board for a 1 st reading. No changes.
(NEW) Library Services Plan	Fred	Sara	Recommend to the Board to approve. Current policy 362 (Library Media Centers) states RV has a District Library Services Plan. A plan was written, to be approved by the Board.

(NEW) Bus Handbook	Fred	Pam	<p>Recommend to the Board to approve.</p> <p>Loren met with the Lamer's local bus manager (Sue) and Lamer's regional manager (Paul) to review a Bus Handbook. There currently is not a bus handbook. The administrative team and all school secretaries reviewed also, as these are the people that mainly deal with busing in the district. This plan will be posted on the website and be available at registration. Every student will be required to sign this document. Even if a student doesn't ride the bus to school, the student may be required to ride a bus for a field trip or extra-curricular event.</p>
Adjourn	Sara	Fred	<p>No meeting scheduled for July.</p> <p>Next meeting scheduled for August 7, 2023 at 5:00 in the Middle School Library.</p>